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CENTRAL INTELLIGENCE AGENCY RETURN TO

CORDS MANAGEMENT DIVISION

The Honorable Percival F. Brundage Director Bureau of the Budget Washington, D. C.

Dear Mr. Brundage

The recommendations, contained in Attachment B to Bureau of the Budget Bulletin Number 57-3, have been reviewed. We agree with the objectives, however no action by this Agency appears to be required.

Contract records are the only records or forms, which we require the public to retain. All of our contracts now contain a clause providing for a fixed retention period which does not exceed six years from a clearly defined starting date, as suggested in the recommendations.

has been designated to serve as lisison with the Office of Statistical Standards of the Bureau of the Budget, in accordance with the request stated in the bulletin.

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Very truly yours,

I. CASE LLOYD b Mreeter

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